

Online Degree Applications

Students nearing completion of their graduation requirements with a current term expected graduation date will be prompted via email to apply for their degree. A degree application MUST be submitted in order for a student to graduate.

Online degree applications open one month before the deadline date which can be found on the [Academic Calendar](#). Degree applications submitted after the deadline could be subject to a \$25.00 late charge.

This training video walks you through the degree application process from a student's perspective.

Students who are eligible to apply for graduation will see an "Apply for Graduation" option under 'other academics' in OPUS:

Thomas's Student Center (1092251)

Academics

- [Enroll](#)
- [My Academics](#)
- [Degree Planning](#)
- [Search](#)

other academic... [dropdown arrow]

- Academic Planner
- Academic Requirements
- Apply for Graduation**
- Class Schedule
- Course History
- Enrollment Verification
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Edit
- Enrollment: Swap
- Exam Schedule
- Grades
- Request Emory Transcript
- Transcript: View Unofficial
- Transfer Credit: Report
- other academic...

[Applying for Aid](#)

[Emory Financial Aid](#)

This Week's Schedule

Class	Schedule
RES 999PUBH-CMPH	Room: TBA
RES (1074)	

[weekly schedule](#)

[enrollment shopping cart](#)

Account Summary

Total Account Balance: \$746.00

[View Account Detail](#)

Summer registration payments were due May 12, 2010. Students not having met their payment obligations on time will be assessed a \$150 late registration payment fee. Schedules will be cancelled on those students not cleared by May 21, 2010.

Announcements

Headline

Summer Registration Payment

[details](#)

Communications

Unread Communications: 1

Previously Viewed: 1

[details](#)

Holds and Clearances

StuFinl-Registration Clearance

[details](#)

To Do List

[details](#)

No Outstanding Items

Enrollment Dates

[Open Enrollment Dates](#)

Thomas Edison go to ...

Apply for Graduation

Select Graduation Term

The academic program listed below was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

Program	Master of Public Health	Career	Public Health
Degree	Master of Public Health		
Major	Prevention Science		

Select the appropriate term from the list below. If no values are found, you are not eligible to apply for graduation at this time.

Expected Graduation Term ▼

Summer 2010

go to ...

Apply for Graduation

Verify Graduation Data

Verify that all data is correct.

If the academic program/degree is not correct, click the Select Different Program button to select a different value.

If the term is not correct, click the Select Different Term button to select a different value.

If everything is correct, click the Submit Application button to continue the process.

Program	Master of Public Health	Career	Public Health
Degree	Master of Public Health		
Major	Prevention Science		

Expected Graduation Term Summer 2010

Graduation Instructions

Contact your ADAP for assistance and to review your degree audit status.

go to ...

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go to ...

Apply for Graduation

Submit Confirmation

✓ You have successfully applied for graduation.

go to ...

Step Two – Student Completes “To-Do” List –

A second email will notify the student that the degree application was received and provide a list of “To-Do” items. Student will need to log into OPUS and view his/her “To Do” List.

Step Three – Student Receives Confirmation

Once the To Do list is completed, student receives email receipt confirming process is complete. Since the name in OPUS will be used on the student’s diploma, this email encourages graduating students to check their name that appears on OPUS. If a name change is desired, proper documentation and a name change request form must be submitted to the University Registrar’s office for processing.