Navigation: opus.emory.edu

Step 1:

**Enter “Network ID & Password” Click “Login”**

![Login screen](image)

Step 2:

**Click “Nav Bar” icon at the top right of the screen**

![Nav Bar](image)
Step 3:

**Click “Navigator”**

![Navigator step 3](image)

Step 4:

**Click “Academic Advisement”, “Student Advisement”, “Request Advisement Report”**

![Navigator step 4](image)
Step 5:

**Click “Add a New Value” tab**

Step 6:

**Enter your Student ID “########” and Report Type “ADVWF”, then Click “ADD”**
Step 7:

Check the “Use Career Simulation Box” then Click the “View/Change the Career Simulation” link
Step 8:

**Click “Copy Current Program”**.

*Note: When you do this, the student’s current program will populate. Since we are still in the testing phase, the effective dates for all plans were future dated to 08/01/2019. In order to view the requirements for the GERs, Majors and Minors, you must change the respective Requirement Terms to 5199 (Fall 2019)*

**Click “OK”**
Step 9:

**Click “Process Request”**

![Advisement Report Request](image)

<table>
<thead>
<tr>
<th>ID/Name</th>
<th>Timmy Dooley</th>
</tr>
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<tr>
<td>Academic Institution</td>
<td>Emory University</td>
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<td>Report Type</td>
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**Actions**

- [Process Request](#)

**What-If Information**

- Use Career Simulation: View/Change the Career Simulation
- Add a What-If Course
Here is your Degree Tracker Report!

**FOR FALL 2019 ONLY** LEGEND, DISCLAIMER, GPA AND TOTAL HOURS (RG 1255)

**FOR FALL 2019 ONLY** GENERAL EDUCATION REQUIREMENTS (RG 1256)

Psychology Major Requirements (Bachelor of Arts) (RG1102)