<table>
<thead>
<tr>
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<th>Design Mode</th>
<th>Refine Mode</th>
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<tbody>
<tr>
<td><strong>Plan Phase</strong></td>
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</tbody>
</table>

**Proofing Phase**

**Publish Phase**

**Archive Phase**

*(Jan 23 – Mar 3, 2017) Note, this is not a normal scheduling cycle due to the launch of CourseLeaf in Mid-January. The Plan Phase in the Design Mode will normally begin in September for Fall and Spring and will not have a validation period.*

- CLSS is NOT available to schedulers for updates.
  - This is a one-time only validation period to ensure all is correct.
- CLSS is still available to schedulers for class planning and entry.
  - Now data is transferred between CLSS and OPUS and vice-versa in real-time (instantly).
- CLSS is NOT available to schedulers for updates.
  - Room assignments & Workflow items (cross-listings, special requests, etc.) are processed.
- CLSS is available again to schedulers for updates.
  - Tighter restrictions due student shopping carts and enrollment
  - Advisement Begins
  - Pre-Registration Begins
  - Enrollment/Add/Drop/Swap
- CLSS is NOT available to schedulers for updates.
  - The Term/Instance is Archived and moved to the Historical Term
  - Data may still be viewed but not updated.

Revised 8/25/17